

Please respond to the questions that were sent by the Offeror(s), using the format below (add rows as needed). Please be clear with your answers, and if you're referencing the RFP, please list the RFP section and page number which your answer refers to. All responses must be sent to the SPD Buyer for review by **10:00 am on March 1, 2019**.

QUESTION NUMBER	ORIGINAL QUESTION	RESPONSE TO ORIGINAL QUESTION	RFP REFERENCING INFORMATION	
			RFP Section	RFP Page Number
1	<p>A. Sequence of Events</p> <ul style="list-style-type: none"> The RFP was issued on Friday, November 15, with a deadline of Friday, December 6. Due to the Thanksgiving holiday, we've noticed many of our clients are out of the office/traveling. Would Spaceport America consider extending the deadline to Friday, December 13, to give the Offerors' Organizational References more time to submit the questionnaire? 	<p>We are reviewing your request for a time extension and expect to issue a new RFP schedule this week with an extension for the submission an additional week to Friday, December 13, 2019.</p>		
2	<p>Technical Specifications, 3. Resumes</p> <ul style="list-style-type: none"> The RFP requests resumes for the "top two staff members who will initially provide the most support on this contract." Is Spaceport America requesting only two resumes total for the firm or two resumes per practice area? 	<p>The submission should include only two resumes for the firm. Often firms will have many more specialists available to assist Spaceport America, but the request for resumes is for the two staff members who will be the primary contacts for Spaceport America and will coordinate additional support with the Law firm. In addition to the resumes, please include additional rates in Appendix D for all staff members categories that you anticipate billing under this contract.</p>		

<p>3</p>	<p>Appendix G: Scope of work</p> <ul style="list-style-type: none"> Under relevant practice areas, the RFP lists “government finance law” and “public bonds.” We were informed by Spaceport America’s CFO that a “bond refinancing” RFP will be released in mid-February. Can someone please clarify what differentiates the government financial law and public bonds practice areas from the scope of work that will be requested in the February 2020 bond refinancing RFP? Under relevant practice areas, can someone please clarify the type intellectual property work that is covered in this contract? Will the assignments be contentious or non-contentious IP matters? If non-contentious, is patent prosecution the primary type of requested legal services? The RFP notes a ceiling of \$500,000.00 per year. Is this Spaceport 	<p>Spaceport America currently manages two bonds. The agency anticipates a refinance of those bonds, of which a separate RFP will be issued in the future for legal support specific to that effort (in 2020). In the meantime, legal issues related to the current bonds may arise that need legal support.</p> <p>Intellectual property work is related to trademarks related to the Spaceport America “brand.” These assignments are anticipated to be non-contentious. However, if a contentious issue arises in the future, legal services will be requested under this contract at that time.</p> <p>The ceiling for the legal services contract is \$500,000.00 per year per contract. All practice areas will be covered under this amount. If multiple contracts are awarded, each contract will receive a cap of \$500,000.00. This amount is a ceiling and NOT a guarantee this amount of work will be authorized.</p>		
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	America’s total annual legal spend or spend per practice area? If multiple contracts are awarded, is the cap for each contract or all contracts overall?			
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