

New Mexico Spaceport Authority
Regular Meeting
November 6, 2009 - 7:20am
NM Spaceport Authority Office – Las Cruces, NM

The meeting was called to order by Chairman Fred Mondragón. Roll call was taken with eight members present. Quorum confirmed. Officials and guests present included: Steve Landeene, NMSA, Steve Amland, NMSA, Aaron Prescott, NMSA, Chad Rabon, NMSA, Bill Gutman, NMSA, Bruce Lewis, NMSA, Randy Gilbert, Gerald Martin, Steven Montañó, EDD, Belinda Lucero, NMSA, Jennifer Kozlowski, NMSA, Dave Wilson, NMSA, Sandra Franco, NMBA, Toni Balzano, EDD, Lisa Ortiz, EDD, Todd Wilson, Las Cruces Bulletin

Members Present:

Fred Mondragón, Chair
D. Kent Evans
Casey Luna
Gary Whitehead
Toots Green
Jim Manatt

Members Not Present:

Ben Woods
Eric Vasquez

Approval of Agenda:

Motion: Director Manatt moved to approve the agenda. Director Green seconded the motion. Motion carried.

Steve Landeene, NMSA Executive Director gave a presentation of New Mexico **Spaceport Budget and Priorities**

NMSA Organization Alignment for Operations is to attract customers, develop Industrial base, support operations and deliver on objectives. Discussed the necessary implementations to operate New Mexico Spaceport America. Requirements of the Agency would include: NMSA Board, Strategy and Planning, Agency Operations, State/Legislative Interface, Public Interface, Economic Business Development, Technical Development, Education Development, Tourism Development, Site Development, Construction and Support Marketing. Implementations for Site Operations include: Site Management and Administration, Maintenance, Mission/Operations Execution, Fire and Security, Safety, Tours and Customer Interface & Management.

Budget Cut Requests have been requested 5.5%-7.6%. NMSA Budget is 78% Employee and or Employee related expenses. FY11 budget will focus on completing construction, developing site processes and procedures, hiring site

personnel and attracting customers. Focus on securing big companies to invest in NMSA.

Office Expense Reduction Plan: UPS packages to and from Santa Fe offices will be limited. Use of electronic submittals will be used when possible. Discontinuance of "Meeting Place" for conference call services. Will focus on the use of services such as "Free Conference Calling". Will disconnect office phone lines currently not being used.

Travel Expenses: NMSA special meeting-Board will attend by conference call, quarterly meetings will be attended in person. Staff will use State issued vehicles for travel, overnight travel will be limited and carpooling will be enforced.

Newsletter/Magazine subscriptions will be limited. Newspaper and other magazine information can be easily acquired by means of the internet.

Copier Service: Copiers will be set to black and white as a default, Will make use of EDD printing and marketing services.

NMSA has two Revenue sources: 1. External Revenue Generation through jobs, tourism, education and construction. 11 million dollars of generated income. Includes Income tax, property tax, and GRT. 2. Site based revenue –Tenants and Tourism generated income 3.5 million by lease fees, user fees, tour and merchandising. NMSA proposed budget for FY11 is 2.35 million. Site estimated once operational: 2.7-5.6 million. Director Manatt suggestion NMSA look into private sponsors. NMSA would be a prime sponsor opportunity for any company. Director Luna stated that although Grants take a substantial amount of time to generate, it would be worth looking into. Chairman Mondragón would like to look into the possibility of acquiring someone from Los Alamos or Sandia Lab to come and work for NMSA on "Employee Loan" basis.

Construction Schedule

Chad Rabon and Randy Gilbert, Construction Manager with Gerald Martin, gave and update on the construction schedule for NMSA construction. Gerald Martin has a staging area in place. Overseeing construction. Seven out of thirteen projects already contracted. 1.Cultural Mitigation-Zia Environmental, 2. Mobilization/Site Enabling- FNF New Mexico3. Airfield-David Montoya Construction 4. Site Waste Utilities/Waste Water Treatment Plant- AUI 5. Site Electrical- McDade-Woodcock 6. Site Water Utilities/Storage Tank/Booster Station/Wells-Smithco 7. Fuel Storage Facility- FNF New Mexico. Water for project is available from the Romero Well. County Road A-013 has been paved, 10,000 ft, runway is 75% bladed. Estimated construction Related Costs to total 198 million. This includes Infrastructure, design, offsite construction, owner controlled costs, and contingency costs. Estimated starting date for the ARFF(Airfield Rescue and Fire Fighting) will be Jan. 2010. Facility will be a fully functional operation center. Virgin has issues with the structure shape. Will

negotiate. Weekly status reports on all construction will be provided to Board to review.

Technical Strategy and Process- Bill Gutman gave a presentation on identifying, prioritizing and addressing technical requirements. To develop a concept of operations that maximizes operating while minimizing impacts on other airspace users. To amend launch site operator license to cover Virgin Galactic air-launch operations and other horizontal launch operations. To optimize technical policies and procedures necessary for smooth, airport-like operation of a multi-customer and multi-technology spaceport. To optimize processes for accommodating new customers. An additional element of strategy is to amend the license currently in place in the broadest possible manner. Director Green asked how long this license processing takes. Bill stated that it would take up to a year for a launch license, depending on the launch program.

NMSA Staff Strategic Planning Aaron Prescott gave a presentation, encouraged feedback from the Board. NMSA vision: Spaceport America will lead the world in enabling safe and economical access to space through collaborative innovation to enhance the quality of life for all mankind. Spaceport America Mission- To develop and operate the world's first purpose-built commercial spaceport to attract the future space industry, deliver prosperity through public and private cooperation, and inspire the next generation. Goals: Infrastructure, operation, business development and education. Challenges to the Spaceport, early Virgin failure, competition, limited transportation options, cost and vision of orbital flight. Strategies-Leadership in commercial space industry-develop partnerships with WSMR, Holloman, Ft. Bliss; develop plan and strategy for acquiring companies. Education-Offer Spaceport America experience, not curriculum, develop partnerships with SAI as the lead and develop external funding sources. Involvement of the Board is vital for NMSA success, suggestions from Directors are to apply for grants, secure loans, form advisory teams, leverage the brand and sponsorship. SAI continually enable Spaceport America to reach full potential through financial support, and by acting as the partnering hub for education, infrastructure and collaboration on technology advancement.

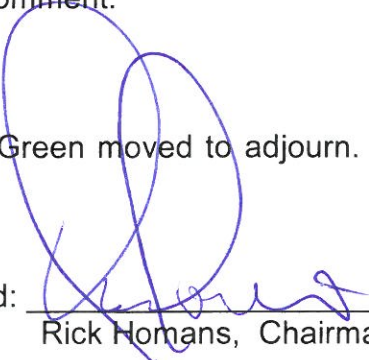
Public Comment:

NA

Adjourn:

Director Green moved to adjourn. Director Manatt seconded the motion. Motion carried.

Approved: _____


Rick Homans, Chairman

Date: _____

