

New Mexico Spaceport Authority
Special Meeting
November 29, 2011
901 E. University Avenue
Las Cruces, NM 88001

The meeting was called to order with two members present, two members on the telephone and three members not present. Quorum confirmed. NMSA Staff present included: Christine Anderson, Executive Director, Aaron Prescott, Bill Gutman, Chad Rabon and guests: Rob Spence, James Webb, Jim Hayhoe, Kent Evans, Greg Power, and Paul Schmit.

Members:

Rick Holdridge, Chair (present)
Jerry Stagner (present)
Ben Woods (not present)
David Buchholtz (conference call)
Scott Krahling (not present)
Irv Diamond (not present)
Sid Gutierrez (conference call)
Lt Gov John Sanchez (not present)

Approval of the Agenda

Director Stagner moved to approve the agenda. Director Gutierrez seconded the motion. Unanimous vote to approve.

Presentation: Vertical Launch Area Build-Out

Chris Anderson provided a presentation on the Vertical Launch Build-out. The build-out includes extending the utilities (power, communications, water) to the vertical launch area and installing a septic system. The approximate cost is \$2.75M. In addition the plan provides for the purchase of two mobile structures that will house the range control operations and payload integration. The approximate cost is \$250k. Also the plan includes the purchase of a mobile communications system (\$100k) and a roll back vertical launch building (\$412k) that will support vehicles twice the size as the current structure. The acquisition strategy is to issue Invitations to Bid (ITBs) through GSD for the prefab structures and Request for Proposals (RFPs) for the rest of the work.

Director Buchholtz asked if this will keep us competitive. Chris responded yes. Chair Holdridge commented that he was glad we are sizing the utility build-out so that it will support more customers in the future.

Director Stagner moved to approve the plan. Director Buchholtz seconded. The Plan was unanimously approved.

Public Comment:

Jim Hayhoe said he like the plan but wondered if we had a master plan for the vertical launch area. Bill Gutman, NMSA, stated that we don't have enough information for a true master plan. The commercial space industry is still evolving.

Jim Hayhoe asked when the Visitor Experience contractor will present their phase 1 results. Chris responded, December 14 at a public NMSA meeting.

Rob Spence noted that in November 2010, the plan called for internal road development at \$3.6M. This is less. Chair Holdridge commented that this plan is a compromise to live within budgetary constraints and still serve our vertical launch customers well.

James Webb noted that he noticed exposed conduit lines in the vertical launch area. Bill Gutman, NMSA, responded that they are temporary lines that were installed by WSMR and that were not functional and needed to be removed.

Director Stagner made a motion to adjourn. Director Buchholtz seconded. Motion approved unanimously.

Meeting Adjourned at 1125.

Approved: 
Rick Holdridge, Chairman

Date: 1/26/12